

IQAC MINUTES OF MEETING ON 16/05/2019



Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

18/04/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Circular

An Internal Quality Assurance Cell (IQAC) has been planned to initiate in our institution on 16th May 2019 at 3.00PM in the Conference Hall along with its executive members. All the IQAC members are hereby informed to attend the meeting without fail.

IQAC Co-Ordinator

Chair person



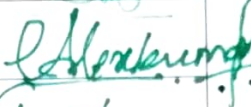
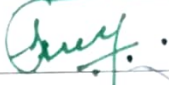
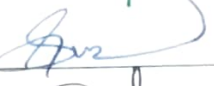







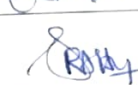
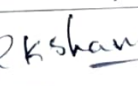

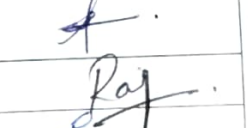
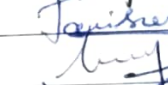





Prof. Dr. A. Lenin Fred

Copy to : 1. All IQAC committee members

2. Office

3. All HOD'S

List of IQAC Members:

| S. No. | Name of member | Designation in the committee | Signature |
|--------|----------------------------|--------------------------------------|---------------------------------------------------------------------------------------|
| 1. | Rev. Fr. Josphin Raj | Correspondent |  |
| 2. | Prof. Dr. A. Lenin Fred | Principal/Chairperson |  |
| 3. | Rev. Fr. Alex Kumar | Management Representative |  |
| 4. | Prof. Dr. N. Austin | Member-Senior Administrative Officer |  |
| 5. | Dr. V. Suresh | Member-Senior Administrative Officer |  |
| 6. | Dr. D. R. Anand Rejelin | Member-Senior Administrative Officer |  |
| 7. | Mr. Anish John Paul | Member-Senior Administrative Officer |  |
| 8. | Dr. D. Dhanya | Member-Senior Administrative Officer |  |
| 9. | Mrs. M. Jeba Priya | Member-Senior Administrative Officer |  |
| 10. | Mr. R. Leo Bright Singh | Member-Senior Administrative Officer |  |
| 11. | Mrs. Jeba | Member |  |
| 12. | Mr. I. Jackson Thanga Roy | Member |  |
| 13. | Mrs. L. T. Herlin | Member |  |
| 14. | Mr. G. L. Abishek | Member |  |
| 15. | Mr. J. R. Aldous Huxley | Member |  |
| 16. | Mrs. R. K. Shanmugha Priya | Member |  |
| 17. | Mrs. L. R. Bindu | Member |  |
| 18. | Mr. P. Rajendra Babu | Member - Local Society |  |
| 19. | Mr. A. Raj | Member - Industry |  |
| 20. | Mr. Jaison Johnson | Member - Alumni |  |
| 21. | Mr. Amruthiya Nair | Member - Student |  |
| 22. | Dr. D. Rajeev | Coordinator, IQAC |  |

Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

INTERNAL QUALITY ASSURANCE CELL

Ref : MECET/IQAC/2018-19/MM-01

Dated : 10th August 2018

Minutes of the Meeting - 01

Date of Meeting: 24.07.2018

Time: 2.45 p.m.

Venue: Conference Hall

The first meeting of the Academic year 2018-19 of Internal Quality Assurance Cell (IQAC) was held on 24th July 2018. The meeting was chaired by Prof. Dr. A. Lenin Fred, Principal. (Chair person -IQAC).

The list of members present/absent is here below:

| S. No. | Name of member | Designation in the committee | Present/Absent |
|--------|-------------------------|--------------------------------------|----------------|
| 1. | Rev. Fr. Josphin Raj | Correspondent | Present |
| 2. | Prof. Dr. A. Lenin Fred | Principal/Chairperson | Present |
| 3. | Rev. Fr. Alex Kumar | Management Representative | Present |
| 4. | Prof. Dr. N. Austin | Member-Senior Administrative Officer | Present |
| 5. | Dr. V. Suresh | Member-Senior Administrative Officer | Present |
| 6. | Dr. D. R. Anand Rejelin | Member-Senior Administrative Officer | Present |
| 7. | Mr. Anish John Paul | Member-Senior Administrative Officer | Present |
| 8. | Dr. D .Dhanya | Member-Senior Administrative Officer | Present |
| 9. | Mrs. M. Jeba Priya | Member-Senior Administrative Officer | Absent |
| 10. | Mr. R. Leo Bright Singh | Member-Senior Administrative Officer | Present |

| | | | |
|----|----------------------------|------------------------|---------|
| 11 | Mrs. Jeba | Member | Present |
| 12 | Mr. I. Jackson Thanga Roy | Member | Present |
| 13 | Mrs. L. T. Herlin | Member | Present |
| 14 | Mr. G. L. Abishek | Member | Present |
| 15 | Mr. J. R. Aldous Huxley | Member | Present |
| 16 | Mrs. R. K. Shanmugha Priya | Member | Present |
| 17 | Mrs. L. R. Bindu | Member | Present |
| 18 | Mr. P. Rajendra Babu | Member – Local Society | Present |
| 19 | Mr. A. Raj | Member – Industry | Present |
| 20 | Mr. Jaison Johnson | Member – Alumni | Present |
| 21 | Mr. Amruthiya Nair | Member – Student | Present |
| 22 | Dr. D. Rajeev | Coordinator, IQAC | Present |

Agenda

- Previous Academic Year action plan
- Current academic year action plan
- Audit report discussion
- Online certificate Courses and Value added courses
- SC/ST students admission
- GATE, UPSC, IES
- Ph. D. Registration
- Research Projects
- Students Arrears
- Mentoring activities

The meeting started at **2.45 p.m.** Coordinator-IQAC (Dr. Rajiv

(HOD /Mechanical) welcomed the internal and external members and presented the status report on the Benchmarks 2018-2019.

The following were the discussions on the status report

- Dr. Rajiv (HOD /Mechanical) welcomed all the members and gave brief account of Action plan for this academic year.

- The minutes of previous year meeting held on 20/05/2017 was unanimously approved by the members.
- External and Internal audit report for the previous year submitted by the audit members and approved by the chairman.
- Online courses and value added courses have to be prescribed to fill the PO gaps.
- Cells can also design and conduct value added courses.
- Admission of SC/ST students need to be improved.
- GATE, UPSC, IES and other coaching activities have to be improved by assigning coordinators.
- Mentoring activities have to be improved further and a common mechanism has to be followed
- Individuals who apply for research project have to apply through research committee.
- Active MOUs can be considered as the linkage during the academic year. Civil, CSE & ECE will organize FDP/Workshop. All the faculty members have to register for Ph.D. and all those who are doing Ph.D. are expected to complete by 2021.
- CSE, IT and CE are motivated to work for industry sponsored research laboratory.
- Faculty Feedback consolidated report for the Academic year 18-19 is forwarded to the Management for the necessary action.

The following were the benchmarks set for the academic year 2019-2020.


Benchmarks 2019-2020

- Each faculty member has to complete two online courses, one in their technical area of expertise and another one in the area of teaching-learning.
- Each faculty has to attend one relevant FDP of one week duration per year in a reputed institution during summer/winter vacation.
- Departments have to motivate the students to complete online courses. 10% students of each department have to complete online courses and obtain certificates.
- Each faculty member has to produce at least one e-content.
- Students having arrears should clear 1st semester arrear courses before completing 4th semester.
- Graduation rate is to be more than or equal to 90% and the minimum expected UG pass percentages are

| Year | Subject Pass % | Class Pass % |
|-------------|-----------------------|---------------------|
| Final Year | 95 | 90 |

| | | |
|-------------|----|----|
| Third Year | 90 | 85 |
| Second Year | 85 | 75 |
| First Year | 85 | 75 |

- SC/ST cell, Students Affairs, Outreach Program Committee have to take efforts to improve SC/ST students admission.
- GATE coaching has to be centralized and at least 5% of graduates have to qualify in GATE 2020.
- Each staff member is expected to establish a link with industry.
- Each department has to apply and obtain at least one major project, one minor project and one student project.
- In his address Dr . Lenin Fred, Principal of our college, appreciated the effort put down by the IQAC for the preparation of action plan and activities implemented for the academic year.
- The meeting concluded with vote of thanks by Dr. D.Dhanya.



Dr. D. Rajeev

Coordinator



Prof. Dr. A. Lenin Fred

Chairperson



Rev. Fr. Josphin Raj

Correspondent

IQAC MINUTES OF MEETING ON 24/07/2018



Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

12/07/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Circular

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IQAC Co-Ordinator

Chair person



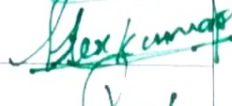

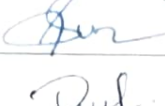







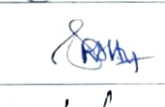
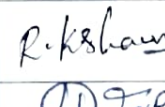

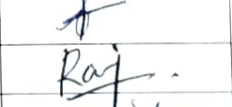
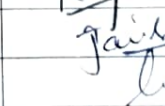





Prof. Dr. A. Lenin Fred

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| 3. | Rev. Fr. Alex Kumar | Management Representative |  |
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| 5. | Dr. V. Suresh | Member-Senior Administrative Officer |  |
| 6. | Dr. D. R. Anand Rejelin | Member-Senior Administrative Officer |  |
| 7. | Mr. Anish John Paul | Member-Senior Administrative Officer |  |
| 8. | Dr. D. Dhanya | Member-Senior Administrative Officer |  |
| 9. | Mrs. M. Jeba Priya | Member-Senior Administrative Officer |  |
| 10. | Mr. R. Leo Bright Singh | Member-Senior Administrative Officer |  |
| 11. | Mrs. Jeba | Member |  |
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| 14. | Mr. G. L. Abishek | Member |  |
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| 16. | Mrs. R. K. Shanmugha Priya | Member |  |
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| 19. | Mr. A. Raj | Member - Industry |  |
| 20. | Mr. Jaison Johnson | Member - Alumni |  |
| 21. | Mr. Amruthiya Nair | Member - Student |  |
| 22. | Dr. D. Rajeev | Coordinator, IQAC |  |

Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

INTERNAL QUALITY ASSURANCE CELL

Ref : MECET/IQAC/2018-19/MM-02

Dated : 3rd October 2018

Minutes of the Meeting - 02

Date of Meeting: 28.09.2018

Time: 10.45 a.m.

Venue: Principal Room

The Second meeting of the Academic year 2018-19 of Internal Quality Assurance Cell (IQAC) was held on 28th September 2018.

The list of members present/absent is here below:

| S. No. | Name of member | Designation in the committee | Present/Absent |
|--------|-------------------------|--------------------------------------------|----------------|
| 1. | Rev .Fr. Josphin Raj | Correspondent | Present |
| 2 | Prof. Dr. A. Lenin Fred | Principal/ Chairperson | Present |
| 3. | Rev. Fr.Alex | Management Representative | Absent |
| 4 | Prof. Dr. N. Austin | Member-Senior Administrative Officer | Present |
| 5 | Dr. D. Rajeev | Coordinator, IQAC | Present |
| 6 | Dr. V. Suresh | Member-Senior Administrative Officer | Present |
| 7 | Dr. D. R. Anand Rejelin | Member-Senior Administrative Officer | Present |
| 8 | Mr. Anish John Paul | Member-Senior Administrative Officer | Present |
| 9 | Dr.D.Dhanya | Member-Senior Administrative | Present |

| | | | |
|-----|----------------------------|------------------------------------------------------------------------|---------|
| | | Officer | |
| 10 | Mrs. Jeba | Member | Present |
| 11 | Mr. I. Jackson Thanga Roy | Member | Present |
| 12 | Mrs. L. T. Herlin | Member | Present |
| 13 | Mr. G. L. Abishek | Member | Absent |
| 14 | Mr. J. R. Aldous Huxley | Member | Present |
| 15 | Mrs. R. K. Shanmugha Priya | Member | Present |
| 16 | Mrs. L. R. Bindu | Member | Present |
| 17 | Mr. Charles Dyson | Placement Cell | Present |
| 18. | Mr. P. Rajendra Babu | Member-Chief Administrator, Fathima Public School, Parassala, | Present |
| 19 | Mr. Raj | Member, Proprietor, Annai Builders, Azhiyamandapam | Present |
| 20 | Mr. Jaison Johnson | Member, MD., TISAT, Cochin | Present |
| 21 | Mr. Amruthiya Nair | Member | Present |
| 22 | Dr. D. Rajeev | HOD/Mech | Present |

Agenda

- Review of previous meeting minutes
- Action Plan progress monitoring deviation-issues
- Finalize the Internal audit date
- Select Internal audit members
- Gap analysis and remedial measures to be adopted
- Students feedback analysis, action to be taken
- Any other academic matter with the permission of the chair
- Activities proposed for the year 2019-2020

The meeting started at **10.45 a.m.** Coordinator-IQAC (Dr Rajiv, HOD/Mechanical) welcomed members and presented the status report.

The following were the discussions on the status report

- The meeting began with the opening remarks of the chair person.
- Mr. Charles Dyson will be the Co-Ordinator for the placement cell.

- Mrs. Herlin, Mr. Aldous Huxley, Mr. Abishek will be selected as internal audit members.
- Internal audit date also finalized by the auditing committee.
- Discussed about the placement improvement and quality workshops for students.
- Members were of the opinion that Faculty should select a few group of students to do the projects in a higher level of standard and motivate them
- Full IQAC meeting will be held to analyze the status of the benchmarks of 2018-2019 and to set the benchmarks for 2019-2020.
- Discussed about innovative teaching methods and gap filling by expert talks.
- IQAC audit will be conducted after the 2nd internal assessment and final audit will be conducted after semester break.
- The meeting concluded with vote of thanks by Dr. V. Suresh



Dr. D. Rajeev

Coordinator



Prof Dr. A. Lenin Fred

Chairperson



Rev. Fr. Josphin Raj

Correspondent

IQAC MINUTES OF MEETING ON 28/09/2018



Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

18/09/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Circular

An Internal Quality Assurance Cell (IQAC) has been planned to initiate in our institution on 28th September 2018 at 10:45AM in the Principal's chamber along with its executive members. All the IQAC members are here by informed to attend the meeting without fail.

IQAC Co-Ordinator

Chair person



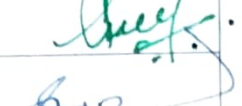
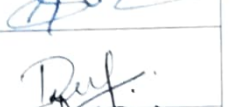








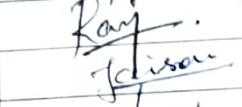





Prof. Dr. A. Lenin Fred

Copy to : 1. All IQAC committee members

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List of IQAC Members:

| S. No. | Name of member | Designation in the committee | Signature |
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| 2. | Prof. Dr. A. Lenin Fred | Principal/Chairperson |  |
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| 11. | Mrs. Jeba | Member |  |
| 12. | Mr. I. Jackson Thanga Roy | Member |  |
| 13. | Mrs. L. T. Herlin | Member |  |
| 14. | Mr. G. L. Abishek | Member |  |
| 15. | Mr. J. R. Aldous Huxley | Member |  |
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| 19. | Mr. A. Raj | Member - Industry | |
| 20. | Mr. Jaison Johnson | Member - Alumni | |
| 21. | Mr. Amruthiya Nair | Member - Student | |
| 22. | Dr. D. Rajeev | Coordinator, IQAC | |

Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

INTERNAL QUALITY ASSURANCE CELL

Ref : MECET/IQAC/2018-19/MM-03

Dated : 9th January 2019

Minutes of the Meeting - 03

Date of Meeting: 07.01.2019

Time: 11.00 a.m.

Venue: Conference Hall

The third meeting of the Academic year 2018-19 of Internal Quality Assurance Cell (IQAC) was held on 7th January 2019.

The list of members present/absent is here below:

| S. No. | Name of member | Designation of the committee | Present/Absent |
|--------|---------------------------|--------------------------------------|----------------|
| 1. | Rev.Fr. Josphin Raj | Correspondent | Present |
| 2. | Prof. Dr. A. Lenin Fred | Principal/Chairperson | Present |
| 3. | Rev.Fr.Alex | Management Representative | Absent |
| 3 | Prof. Dr. N. Austin | Member-Senior Administrative Officer | Present |
| 4 | Dr. D. Rajeev | Coordinator, IQAC | Present |
| 5 | Dr. V. Suresh | Member-Senior Administrative Officer | Present |
| 6 | Dr. D. R. Anand Rejelin | Member-Senior Administrative Officer | Present |
| 7 | Mr. Anish John Paul | Member-Senior Administrative Officer | Present |
| 8 | Dr.D.Dhanya | Member-Senior Administrative Officer | Present |
| 9 | Mrs. Jeba | Member | Absent |
| 10 | Mr. I. Jackson Thanga Roy | Member | |
| 11 | Mrs. L. T. Herlin | Member | Present |

| | | | |
|----|----------------------------|------------------------------------------------------------------|---------|
| 12 | Mr. G. L. Abishek | Member | Present |
| 13 | Mr. J. R. Aldous Huxley | Member | Present |
| 14 | Mrs. R. K. Shanmugha Priya | Member | Present |
| 15 | Mr. Charles Dyson | Placement Officer | Absent |
| 16 | Mrs. Shanmuga Priya | Member | Absent |
| 17 | Mrs. L. R. Bindhu | Member | Present |
| 18 | Mr. Rajendra Babu | Member, Chief Administrator, Fathima Public School, Parassala | Absent |
| 19 | Mr. Raj | Member, Proprietor, Annai Builders, Azhiyamandapam | Present |
| 20 | Mr. Jaison Johnson | Member, MD., TISAT, Cochin | Absent |
| 21 | Mr. Amruthiya Nair | Member, Student | Present |
| 22 | Dr. D. Rajeev | HOD/Mechanical | Present |

Agenda

- Review of previous meeting minutes
- Previous semester Internal Quality report
- Action plan progress
- External Audit dates
- Allocation of external audit members
- Tutorials and Seminars
- Students feedback analysis, action to be taken
- Discussion and approval of internal assessment exam question format
- Any other academic matter with the permission of the chair

The meeting started at **11.00 a.m.** Principal/chair person welcomed members and presented the status report.

The following were the discussions on the status report

- The meeting began with the opening remarks of the IQAC coordinator.

- Admission of SC/ST students shall be improved by 25%. The strategy for the same shall be planned and executed by Outreach Program Committee
- In order to improve performance of students in competitive examinations, central coaching has to be implemented by student affairs. A minimum of 10% increase is expected in the numbers of student clear GATE, CAT, MAT etc.
- Placement training and Counselling activities conducted in the college and its usefulness to the students were appreciated.
- Mentoring activity has to be improved further to increase the academic performance of the students by 25%. Mentors need to meet and discuss with their mentees 4-5 times in a semester.
- External audit members also selected by the chair person and co-ordinator of the IQAC
- External audit dates are fixed by the external audit members.
- Discussed about the question paper pattern. All departments were directed to submit their question paper format to IQAC
- Discussed about the online feedback submitted by the students.
- Departments are requested to motivate their students to publish papers in indexed journals.
- The meeting concluded with vote of thanks by Mrs. R.K. Shanmugha Priya.



Dr. D. Rajeev

Coordinator



Prof Dr. A. Lenin Fred

Chairperson



Rev. Fr. Josphin Raj

Correspondent

IQAC MINUTES OF MEETING ON 07/01/2019



Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

21/12/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Circular

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IQAC Co-Ordinator

Chair person



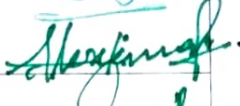










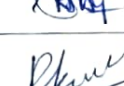

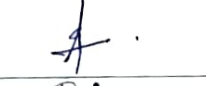






Prof. Dr. A. Lenin Fred

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| 1. | Rev. Fr. Josphin Raj | Correspondent |  |
| 2. | Prof. Dr. A. Lenin Fred | Principal/Chairperson |  |
| 3. | Rev. Fr. Alex Kumar | Management Representative |  |
| 4. | Prof. Dr. N. Austin | Member-Senior Administrative Officer |  |
| 5. | Dr. V. Suresh | Member-Senior Administrative Officer |  |
| 6. | Dr. D. R. Anand Rejelin | Member-Senior Administrative Officer |  |
| 7. | Mr. Anish John Paul | Member-Senior Administrative Officer |  |
| 8. | Dr. D. Dhanya | Member-Senior Administrative Officer |  |
| 9. | Mrs. M. Jeba Priya | Member-Senior Administrative Officer |  |
| 10. | Mr. R. Leo Bright Singh | Member-Senior Administrative Officer |  |
| 11. | Mrs. Jeba | Member |  |
| 12. | Mr. I. Jackson Thanga Roy | Member |  |
| 13. | Mrs. L. T. Herlin | Member |  |
| 14. | Mr. G. L. Abishek | Member |  |
| 15. | Mr. J. R. Aldous Huxley | Member |  |
| 16. | Mrs. R. K. Shanmugha Priya | Member |  |
| 17. | Mrs. L. R. Bindu | Member |  |
| 18. | Mr. P. Rajendra Babu | Member - Local Society |  |
| 19. | Mr. A. Raj | Member - Industry |  |
| 20. | Mr. Jaison Johnson | Member - Alumni |  |
| 21. | Mr. Amruthiya Nair | Member - Student |  |
| 22. | Dr. D. Rajeev | Coordinator, IQAC |  |

Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

INTERNAL QUALITY ASSURANCE CELL

Ref : MECET/IQAC/2018-19/MM-04

Dated : 29th May 2018

Minutes of the Meeting - 04

Date of Meeting: 16.05.2018

Time: 3.00 p.m.

Venue: Conference Hall

The last meeting of the Academic year 2018-19 of Internal Quality Assurance Cell (IQAC) was held on 16th May 2018. The meeting was chaired by

Prof. Dr. A. Lenin Fred, Principal. (Chair person -IQAC).

The list of members present/absent is here below:

| S. No. | Name of member | Designation in the committee | Present/Absent |
|--------|-------------------------|--------------------------------------|----------------|
| 1. | Rev. Fr. Josphin Raj | Correspondent | Present |
| 2. | Prof. Dr. A. Lenin Fred | Principal/Chairperson | Present |
| 3. | Rev. Fr. Alex Kumar | Management Representative | Absent |
| 4. | Prof. Dr. N. Austin | Member-Senior Administrative Officer | Present |
| 5. | Dr. V. Suresh | Member-Senior Administrative Officer | Present |
| 6. | Dr. D. R. Anand Rejelin | Member-Senior Administrative Officer | Absent |
| 7. | Mr. Anish John Paul | Member-Senior Administrative Officer | Present |
| 8. | Dr.D Dhanya | Member-Senior Administrative Officer | Present |
| 9. | Mrs. M. Jeba Priya | Member-Senior Administrative Officer | Absent |
| 10. | Mr. R. Leo Bright Singh | Member-Senior Administrative Officer | Present |

| | | | |
|----|----------------------------|------------------------|---------|
| 11 | Mrs. Jeba | Member | Present |
| 12 | Mr. I. Jackson Thanga Roy | Member | Present |
| 13 | Mrs. L. T. Herlin | Member | Present |
| 14 | Mr. G. L. Abishek | Member | Present |
| 15 | Mr. J. R. Aldous Huxley | Member | Present |
| 16 | Mrs. R. K. Shanmugha Priya | Member | Present |
| 17 | Mrs. L. R. Bindu | Member | Present |
| 18 | Mr. P. Rajendra Babu | Member – Local Society | Absent |
| 19 | Mr. A. Raj | Member – Industry | Absent |
| 20 | Mr. Justin Vijay | Member – Alumni | Present |
| 21 | Mr. Amruthiya Nair | Member – Student | Present |
| 22 | Dr. D. Rajeev | Coordinator, IQAC | Present |

- Two external members and two internal members were not able to attend the meeting due to unavoidable situation.

Agenda

- Total Academic Year action plan report
- New Initiatives for next semester.
- Teaching learning and evaluation
- Curricular aspects
- Consultancy

The meeting started at **3.00 p.m.** Senior Administrative officer Mr. Leo Bright Singh welcomed the internal and external members .

The following were the discussions on the status report

- Two external members and two internal members were not able to attend the meeting due to unavoidable situation.
- Based on the activity reports presented by the coordinators the following discussions and decisions were made.
- Curricular aspects coordinator has to collect and consolidate feedback from all stakeholders, discuss with Principal and submit to the management.

- Each faculty member has to attend one online course and produce certificate.
- Each department has to identify a minimum of 5 online courses suitable for their students, and motivate the students to complete and obtain at least one certificate.
- There shall be 20% improvement in the number of faculty development programs attended by staff members in other reputed institutions.
- Research committee has to motivate the departments to obtain at least two funded projects per department
- Every staff members are expected to establish a linkage with industry.
- Improvement in the sports facilities in the institution was appreciated.
- Performance evaluation based on the AQAR of the academic year 2017-2018
- Benchmarks for the academic year 2018-2019 based on AQAR 2017-2018
- The meeting concluded with vote of thanks by Mrs. Jeba

Dr. D. Rajeev

Coordinator

Dr. Prof. Dr. A. Lenin Fred

Chairperson

Rev. Fr. Josphin Raj

Correspondent